

# Kamehameha Schools Kapalama Association of Teachers and Parents

## Summary of Bylaw Revisions – January 3, 2018

The following revisions are proposed to the current **Bylaws of the Kamehameha Schools Kapalama Association of Teachers and Parents** (dated September 2014):

### **A. Article IV, Section 2.A. – General Membership Meeting:**

Revised to read *“The ASSOCIATION shall strive to hold at least one (1) general meeting of the membership each school year.”*

### **B. Article VI, Section 1.C – Election/Selection of Unit Council Representatives:**

Revised Item 1. to read *“The parents, legal guardians and sponsors of each grade, who are Full Members of the ASSOCIATION, shall elect a maximum of three (3) Parent Representative(s) for each respective grade for the following membership year. In the event that more than 3 nominations are accepted to represent a grade level during the election process a special election shall be held. The top three nominees receiving votes in the special election shall be considered winners of the election and shall represent that respective grade level. Nominees in the top three of the special election who opt to not serve as representatives with others shall relinquish their position to other nominees receiving fewer votes. The Parent Representative(s) shall be a Full Member from that grade.”*

This revision has been made to provide more opportunities for parent leadership for grade level representatives and sharing of workload amongst multiple parents.

### **C. Article VI, Section 2.B – Board of Directors, Composition:**

Revised Item 1. – Officers, paragraph 2 to read *“The President, Vice President, Secretary and Treasurer shall be nominated from among the current Officers or Parent Representatives of the Unit Councils, and elected by the current Officers and Parent Representatives of the Unit Councils to serve for the next term of office.”*

This revision has been made to clarify the election process for Officers of the Association.

**D. Article VI, Section 2.B – Board of Directors, Composition:**

*Revised Item 2. – Unit Council Directors to read “There shall be five (5) voting Unit Council Directors consisting of one (1) Director for each of the following: K-3, 4-6, 7-8, 9-10, and 11-12. Unit Council Director(s) shall be Parent Representatives selected by and from the Parent Representatives of each Unit Council prior to each meeting of the Board of Directors to represent the best interests of the Unit Council. Each Unit Council Director or their designated representative shall have one (1) vote.”*

This revision has been made to clarify that prior to each Board of Directors meeting each Unit Council shall select representatives who will represent the interests of the unit council at the board meeting.

**E. Article VII – Officers and Agents:**

The Board of Directors of the Association (Officers, Unit Council Directors, Teacher Directors, Neighbor Island Affiliate Directors and Administrative Directors) has recognized the need for continuity of leadership of the Association and has therefore proposed that election of the Officers of the Association for the next membership year be made from a pool of current membership year Officers and Parent Representatives. Additionally, the Board of Directors proposes that terms of office for Officers of the Association be extended to 2-year terms with staggering of elections. These proposed changes are summarized as:

*Revised Section 2. – Elections to read “Prior to the election of Parent Representatives for the next membership year the Officers shall be elected pursuant to Article VI Section 2.B.1 of these Bylaws.”*

*Revised Section 3. – Terms of Office to read “The term of office for each of the Officers shall be two (2) membership years, beginning July 1 and ending June 30. No member may hold more than one (1) office simultaneously.*

*Terms for the Officers shall be staggered with elections for the office of President/Treasurer and Vice President/Secretary being held on alternating years.”*