



KAMEHAMEHA SCHOOLS®
SECURITY DEPARTMENT

Summer 2017

Dear Parents and Guardians:

We have attached an application form for a vehicle decal for the school year 2017-2018. If you plan to enter the campus to drop-off/pick-up your child or attend school or other functions, please complete the application, provide a copy of your current no fault insurance card for each vehicle and return it to: Kamehameha Schools, Security Department, 1887 Makuakāne Street, Honolulu, HI 96817-1887 by **JULY 14, 2017.**

Once your application is processed, you will be mailed a red decal, which you ***must display on the driver's side windshield, inside lower left corner***, to enter the Kapālama Campus. All decals from previous years must be removed.

Should you require additional decals, you can print out an application from our website at <http://parents.ksbe.edu/parents/whatsnew.php> and send it in to us or come into the Security Office and pick up an application.

Campus access will be allowed from 5:00 a.m. to 8:00 a.m. and after 2:00 p.m. on school days. No campus access will be allowed between 8:00 a.m. and 2:00 p.m. and between 10:00 p.m. and 5:00 a.m. on school days without a prior appointment from your child's respective Unit Office. Unauthorized vehicles will be turned away.

The Makuakāne Street main entrance will continue to be manned 24-hours per day, year-round. The Puna Street gate will be open from 5:00 a.m. to 8:00 a.m. and 2:00 p.m. to 9:00 p.m. on weekdays, closed on Saturdays, Sundays and Holidays. The Makanani Drive gate will be open from 3:15 p.m. to 4:45 p.m. on weekdays and will be closed on weekends and Holidays.

If you have any questions or concerns, please contact the Security Department, at 842-8320, or via email at kapalamasecurity@ksbe.edu. We are open from 7:00 a.m. to 3:45 p.m., Monday through Friday. Mahalo for your cooperation.

Sincerely,

Michael Moses, Captain
Security Department
Kamehameha Schools

Attachment

Revised 5/22/2017

Please attach a copy of current insurance card for each vehicle



KAMEHAMEHA SCHOOLS®

VEHICLE 1 DECAL _____

VEHICLE 2 DECAL _____

PARENT/GUARDIAN VEHICLE REGISTRATION AGREEMENT DAY STUDENT

This Agreement permits the person(s) named herein to enter Kamehameha Schools (no bailment is created). Kamehameha Schools will not be responsible for fire, theft, damage or loss to said vehicle or any article left in the vehicle. This agreement may be cancelled by Kamehameha Schools at any time. *PLEASE PRINT CLEARLY IN INK & RETURN BOTH WHITE AND YELLOW COPIES.*

Parent/Guardian Name(s): _____

Phone(s): _____ / _____ Email: _____

Student's Name(s): _____ Grade(s): _____

VEHICLE 1 License Plate: _____ Make & Model: _____

Year: _____ Color: _____ Auto Insurance Carrier: _____

Policy #: _____ Registered Owner(s): _____

Owner's Address: _____ City/Zip Code: _____

VEHICLE 2 License Plate: _____ Make & Model: _____

Year: _____ Color: _____ Auto Insurance Carrier: _____

Policy #: _____ Registered Owner(s): _____

Owner's Address: _____ City/Zip Code: _____

I have carefully read this registration form and the rules and regulations printed on the back, and agree to abide by the terms and conditions contained therein.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature : _____ Date: _____

Return completed form to: Kamehameha Schools
Security Department
1887 Makuakāne Street
Honolulu, HI 96817-1887

Approved & Issued by _____ Date _____

**RULES & REGULATIONS FOR ENTRY AND PARKING
ON KAMEHAMEHA SCHOOLS CAMPUS
Parent/Guardian Vehicle Registration Agreement**

- 1) The Kamehameha Schools decal must be displayed at all times, when entering and while on campus. The decal must be fixed to the driver's side of the windshield, in the lower left corner and visible to the Security Officer posted at the campus gates.
- 2) When requested by a Security Officer, the driver of the vehicle must show a current vehicle operator's license, vehicle registration and a no-fault insurance card.
- 3) Unauthorized, unregistered, unknown and illegally parked vehicles are subject to tow-away at the owner's expense.
- 4) Parking is not allowed in student parking areas, reserved or designated stalls, areas reserved for designated purposes, (i.e. loading zones), and areas designated "NO PARKING" zones by the Security Department.
- 5) Kamehameha Schools retains the right to amend the rules and regulations for entry and parking on campus at any time.
- 6) This agreement may be subject to immediate cancellation if the driver of the registered vehicle:
 - a) Fails to abide by the posted Kapālama Campus traffic or parking sign regulations and/or the City & County of Honolulu traffic code.
 - b) Fails to maintain a current vehicle operator's license, no-fault insurance and safety check sticker on vehicle;
 - c) Fails to respond to a Kamehameha Schools traffic citation within two working days from the issuance of a citation; or
 - d) Fails to promptly report any change(s) in license plate number or vehicle ownership to the Security Department.
- 7) **Limitation of Liability.** Kamehameha Schools expressly disclaims any liability for injuries, including death, or damage to property, including theft or fire, which the vehicle operator might suffer while driving or parking on campus. Under no circumstances will Kamehameha Schools be liable for consequential or indirect damages, and the vehicle operator hereby agrees to defend, indemnify and hold harmless Kamehameha Schools, its employees and agents from any liability, claims, demands, whatsoever, including attorneys fee resulting from the vehicle operator or others for personal injury and damage created or caused from any negligent acts or omissions of the vehicle operator.
- 8) Property/vehicle damage and/or personal injury should be reported immediately to the Security Department.
- 9) If there is a change in vehicle ownership or student no longer attends Kamehameha Schools, decal(s) must be surrendered to the Security Department at 1887 Makuakāne Street, Honolulu, HI 96817-1887, telephone (808) 842-8320.
- 10) Decals from previous years must be removed.