



KAMEHAMEHA SCHOOLS®

FINANCIAL AID AND SCHOLARSHIP SERVICES

2017-2018

TERMS AND CONDITIONS OF THE KIPONA SCHOLARSHIP PROGRAM

1. GENERAL INFORMATION

- Recipient must re-apply for a scholarship award each year and meet all eligibility requirements. Only completed applications by the deadline will be considered.
- In order to meet program eligibility requirements at a non-entry grade level, the applicant must either be designated as a cohort member or in renewal status. (Renewal status is defined as acceptance and disbursement of award in the previous academic year.)
- The award is determined annually and is based on the family's financial need and recognized tuition costs of the private school that the recipient will attend. Participating private schools are identified on the Kamehameha Schools (KS) website at <http://apps.ksbe.edu/financialaid/>.
- KS may request the submission of a completed IRS form 4506-T Request for Transcript of Tax Form as determined to verify applicant's financial data.
- The award is non-transferable to another grade, student, academic year or KS program and reflects the maximum annual amount that the recipient is eligible to receive from KS.
- Award amount and Terms and Conditions may change from year-to-year and the amount is subject to the availability of funds.
- Failure to meet the Terms and Conditions may cause the recipient to be disqualified for consideration under the program in subsequent years.
- Acceptance of the award indicates that the recipient is not receiving any other financial assistance from another KS-funded scholarship or program. Failure to meet this condition may result in immediate suspension and/or termination of the award and/or demand for repayment.
- Award preference is given to applicants of Hawaiian ancestry to the extent permitted by law.
- Any lawsuit or claim against KS must be brought exclusively in the U.S. District Court for the District of Hawai'i or in the state courts of the State of Hawai'i. Any federal claims shall be governed exclusively by the federal law applied by the U.S. District Court for the District of Hawai'i, and any state law claims shall be governed exclusively by the laws of the State of Hawai'i, without reference to its conflict of law rules.

2. USE OF FUNDS

- The award must be used for program tuition at a participating Kipona school. If your child does not enroll in one of the schools identified in the award letter, you may use the award at another participating school. The maximum award amount is set at the initial award and will not be increased, but may decrease depending upon KS' recognized costs of the new school.
- Individual awards do not cover the full cost of tuition. Families are responsible for any outstanding balance(s) for tuition, fees, meals, and/or other costs.
- If the award amount is greater than the tuition charged by the private school, the difference shall be returned to KS.

3. AWARD DISBURSEMENT – Distribution of Award

- The disbursement check is made payable and mailed directly to the private school on behalf of the Kipona recipient.
- Disbursement will be initiated after:

- Parent(s)/Legal Guardian(s) accept the award and Terms and Conditions by signing and submitting the Acceptance Confirmation.
 - Verification of enrollment and grade level is received directly from the private school. Enrollment date is defined as the first day the recipient is physically present at the private school.
 - If applicable, verification that all requirements for previously awarded academic years are complete, including submission of report card(s) and completion of Ho’oulu Kaiāulu requirements for the Kipona and Pauahi Keiki Scholars programs.
- Disbursements will begin in July 2017 or when all requirements have been met, whichever is later.

4. MINIMUM FAMILY CONTRIBUTION

- Families are expected to contribute a minimum annual amount of \$100 toward their Kipona recipient’s tuition which is already reflected in your award.

5. RECIPIENT RESPONSIBILITIES

- Renewal recipient must submit a copy of their 2016-2017 academic report card by July 31, 2017.
- Recipient must fulfill all requirements of the eligible private school for progression into the next grade level. Failure to progress to the next grade level in the successive academic year will result in the recipient’s ineligibility for all future Kipona scholarship years.
- Recipient must fulfill any assessment and/or testing requirements as notified by KS as part of the program. Failure to fulfill any assessment and/or testing requirement will result in ineligibility for all future Kipona scholarship years.
- If you apply and are eligible for an award in the next academic year (2018-2019) a condition of the award disbursement is meeting the Terms and Conditions in this document.

6. HO’OULU KAIĀULU - COMMUNITY SERVICE

- Parent(s)/Legal guardian(s) of each Kipona recipient are required to perform the minimum hours of community service from July 1, 2017 through June 30, 2018 as described below:

2017-2018 GRADE	Total Hours Required	HO’OULU KAIĀULU - COMMUNITY SERVICE		
		Total required service hours can be distributed or allocated as desired among these three categories		
K - 3	10	PAPAHANA (Workshop)	‘IKE /NOHONA (Hawaiian Knowledge & Culture)	E KŌKUA KĀKOU (Community Service)
4 - 5	15			
6 - 12	20			

- Service to the Native Hawaiian community is encouraged and consistent with KS’ mission through education to “...improve the capability and well-being of Native Hawaiians.”
- Kipona recipient is responsible for completing and submitting hours performed by July 31, 2018 via the Ho’oulu Kaiāulu Parent Portal.

7. PHOTOGRAPHS

- Parent(s)/Legal Guardian(s) consent to the making of visual and/or sound recordings (Materials) of their child by KS, and consent to the use of the Materials in any manner and purpose deemed appropriate by KS. Parent(s)/Legal Guardian(s) waive any right to approve the Materials and understand that KS is not obligated to use any of the Materials.

8. CHANGES IN CONTACT INFORMATION

- Parent(s)/Legal Guardian(s) agree to update Financial Aid & Scholarship Services (FASS) in writing of any changes in address, phone number(s), and/or email address within 30 days of noted change. Send written statement to:

Kamehameha Schools
Applicant Services Center
567 S. King Street, Suite 102
Honolulu, Hawai'i 96813

Or Email us at: asc@ksbe.edu

9. TRANSFERS

- During Current Academic Year
 - Parent(s)/Legal Guardian(s) may transfer their recipient to another participating Kipona private school as long as the initial disbursement has not been made.
 - Parent(s)/Legal Guardian(s) must notify FASS in writing before the award transfer is made.
 - Disbursement to the new private school will not be made until KS confirms the enrollment and grade level. See additional requirements located at 3. AWARD DISBURSEMENTS.
 - Charges and fees, including late notification charges, which result from a transfer either to the new private school or from the original private school, will be the responsibility of the family.
 - Maximum award amount is set at your initial award and will not increase but may decrease depending upon KS' recognized costs of the new private school.
- For Subsequent Academic Year(s)
 - Parent(s)/Legal Guardian(s) may transfer their recipient to another eligible Kipona private school at any time prior to the next academic year's application deadline date.
 - Award amounts may differ each year. See also 1. GENERAL INFORMATION.

10. REPAYMENT

- KS reserves the right to request repayment of awarded funds or cancel/suspend an award if KS determines that the Kipona recipient's Parent(s)/Legal Guardian(s) has not met the Terms and Conditions of the award, has provided fraudulent information, or if KS receives information after initial awarding that affects award determination or calculation.
- Repayment must be made in full before any additional funds will be disbursed or to restore the recipient's eligibility for a subsequent year.