

# PHOTOGRAPHY / VIDEOGRAPHY GUIDELINES

The use of the Bernice Pauahi Bishop Memorial Chapel for weddings is available to graduates and staff members of Kamehameha Schools and members of their immediate families. It is not available to the general public.

With respect to the weddings that are performed at the Chapel, there are several policies regarding the designated photography/videography areas in and around the Chapel. The couples using the Chapel are responsible for relaying these policies to the individual and/or company that is providing these services for their wedding

We request that the couple inform the Chapel Staff (via the marriage information form) if they are planning to have a photographer and/or videographer and the name(s) of that individual or company.

The policies regarding photography and/or videography service for Bernice Pauahi Bishop Memorial Chapel weddings are as follows:

- Only the official photographer may take photos during the ceremony. These photos must be non-flash and taken from the approved areas of the Chapel (see chapel diagram).
- The photographers may pose the couple or others and use flash either before or after the ceremony.
- Videotaping is permissible at approved areas of the Chapel.
- Photographers should be dressed appropriately.
- Photographers should not roam through the Chapel at will, walk on the chancel platform, or move furniture at any time.
- The time allowed for photographs should fall into the hour allotted before and after the ceremony. We cannot allow extra time at the request of the photographer.
- We request that guests refrain from taking pictures or videos with personal cameras during the ceremony.

***The Bishop Memorial Chapel staff may suspend further photography and videotaping if the staff deems that intervention is necessary.***

BERNICE PAUAI BISHOP MEMORIAL CHAPEL  
KAMEHAMEHA SCHOOLS

WEDDING VIDEO & PHOTOGRAPHY PLACEMENT

