

**Bernice Pauahi Bishop Memorial Chapel  
Kamehameha Schools**

**Memorial Printed Program Guidelines**

The Chapel staff understands the importance and value of proper planning for a loved one's Memorial Service. One of the services we offer is the printing of programs. The family has one of two options. First, the Chapel Staff can prepare and print the programs; as long as the family submits the necessary program information before the designated due date, the Chapel Staff can accommodate the family and have the programs ready prior to the Memorial Service. If all pertinent information is not submitted by the due date, the family will be responsible for printing their own programs using the Bishop Memorial Chapel Program Template provided to them by the Chapel Staff. Second, the family may opt to prepare and print the programs themselves. All programs must use the Bishop Memorial Chapel Program Template.

☐ We, the family, would like to **prepare and print** our own service programs and we agree to use the Bishop Memorial Chapel Program Template. Please email that document to:

Name \_\_\_\_\_ phone: \_\_\_\_\_

Email: \_\_\_\_\_

**- OR -**

☐ We, the family, would like to have the Chapel Staff prepare and print our programs.

- We understand that for the Chapel to prepare and print our programs, all necessary program information must be submitted to the Chapel Office at least one week prior to the Service.
- The **final program** must be agreed upon at least three days prior to the Service to be submitted for printing. If these due dates are not met, the Chapel Office may not be able to print the programs.

Number of programs to print: \_\_\_\_\_

**Service Program Guidelines**

- All programs use the Bishop Memorial Chapel Program Template.
- Services should not exceed 60 min. in length.
- All song lyrics are submitted to the Chapel Office for review by the Kahu.
- The use of pictures is encouraged but not mandatory.

Please see 2<sup>nd</sup> page for template and corresponding fields.

1. _____	7. _____	12. _____
2. _____	8a. _____	13. _____
3. _____	8b. _____	14. _____
4. _____	9. _____	15. _____
5. _____	10. _____	16. _____
6. _____	11. _____	

**If you have any questions, feel free to contact us.**

**Bishop Memorial Chapel Office**

**Phone: (808) 842-8204**

**Email: demckill@ksbe.edu**

**BERNICE PAUAHI BISHOP MEMORIAL CHAPEL**  
of the Kamehameha Schools  
Date of Service —Time of Service

**1. Full Name of Deceased**

**2.** Date of Birth ~ Date of Passing

*Celebration of Life*

“No ka mea, ua aloha nui mai ke Akua i ko ke ao nei, no laila, ua hā`awi  
mai `ola i kana Keiki hiwahiwa, i `ole e make ka mea mana`o i`o iā ia ,  
Aka e loa`a iā ia ke ola mau loa.

For God so loved the world that He gave His only begotten Son , that whosoever  
Believeth in him should not perish, but have everlasting life.” - John 3:16

**KA WEHE `ANA** (Prelude)

Organist

**\*KĀHEA HO`OMANA**

**3.** Name of Guest Minister(optional) or KS Kahu

(Call to Worship)

**\*KA PULE HO`OMAKA** (Invocation)

Name of KS Kahu

**KA PULE A KA HAKU** (The Lord's Prayer)

E ko mākou Mākua i loko o ka lani,  
e hoāno `ia kou inoa. E hiki mai kou aupuni,  
e mālama `ia kou makemake ma ka honua nei,  
e like me ia i mālama `ia ma ka lani la.  
E hā`awi mai iā mākou i kēia lā,  
i `ai na mākou no nēia lā.  
E kala mai ho`i iā mākou i kā mākou lawehala `ana,  
me mākou e kala nei i ka po`e i lawehala i kā mākou.  
Mai ho`oku`u `oe iā mākou i ka ho`owalewale `ia mai.  
E ho`opakele nō na`e iā mākou i ka `ino.  
No ka mea, Nou ke aupuni, a me ka mana,  
a me ka ho`onani `ia a mau loa aku. `Āmene.

**\*KE MELE HO`OMAIKA`I** (Doxology)

Congregation

**HO`ONANI I KA MAKUA MAU**

Ho`onani I ka Mākua mau, ke Keiki me ka `Uhane nō,  
Ke Akua mau ho`omaika`i pū, Ko keia ao, ko kela ao. `Āmene.

**KA `ŌLELO BAIBALA** (Scripture)

**4.** Name of Reader

**5. SCRIPTURE REFERENCE**

**\*KA HĪMENI** (Hymn)

Congregation

**6. HYMN TITLE**

Hymn Book, Page Number

**KA MANA`O `OHANA** (Eulogy)

**7.** Name of Speaker

**KA MANA`O ALOHA** (Remembrances)

**8a./8b.** Name of Speaker(s)

**HO`OKUPU MELE** (Song/Hula)

**9.** Name of Performer

**10. SONG or HULA TITLE**

**KA MANA`O KE AKUA** (Message)

**11.** Name of Pastor(optional) or KS Kahu

**\*KA HĪMENI** (Hymn)

Congregation

**12. HYMN TITLE**

Hymn Book, Page Number

**MAHALO `OHANA** (Thank You)

**13.** Name of Speaker

**\*KA PULE HO`OKU`U** (Benediction)

Name of KS Kahu

**\*KA HO`OKU`U `ANA** (Recession/Postlude)

Organist

**14. SONG / HYMN TITLE**

Lyrics

The **15.** Family name `Ohana wish to express their sincere appreciation  
for all your prayers and support during these challenging times.  
*Mahalo.*

**\*Congregation Please Stand**