

## Guest Minister Guidelines for Weddings

Bernice Pauahi Bishop Memorial Chapel

### 1. Guest Minister to Officiate

Request for a guest minister to participate in wedding ceremonies can be honored under the following guidelines:

- a. Kamehameha Schools is a Protestant school; therefore, weddings will be in the Protestant tradition.
- b. The wedding couple's clergy or minister shares the wedding service with one of the Bishop Memorial Church staff ministers (BMC Staff Minister to sign Marriage License).

### 2. Order of Worship

The following chart shows the required Order of Worship, and which portions of the Order of Worship need to be performed by the Bishop Memorial Church staff minister and which portions can be performed by the wedding couple's minister or clergy.

Order of Worship*	Bishop Memorial Church Minister	Guest Minister or Clergy
a. Invocation/Opening Prayer	X	
b. Aloha and Welcome	X	
c. Wedding Pledge		X
d. Giving of the Bride		X
e. Wedding Vows		X
f. Ring Ceremony		X
g. Unity Candle (optional)		X
h. Declaration (as husband and wife)	X	
i. Benediction/Closing Prayer	X	

\*The couple should ask their minister to contact the Bishop Memorial Church staff person who will be officiating to confirm specific responsibilities.

### 3. Counseling Session:

Couples are strongly encouraged to have a counseling session(s) with their own minister. If the couple has a counseling session with their own minister, it isn't necessary for the couple to have a counseling session with the officiating staff minister, although a brief introductory meeting with the Bishop Memorial Church staff is recommended.

### 4. Rehearsal:

- a. A wedding rehearsal is required for all members of the wedding party, including the guest minister. The rehearsal is generally scheduled for the Thursday evening before the wedding.
- b. Couples should discuss any issues concerning the wedding and/or rehearsal with the Chapel Clerk or Wedding Coordinator on the rehearsal day.

### 5. Honorarium:

Honorarium payment for quest minister is not included in the chapel costs. A separate honorarium is customarily given to the guest minister, by the wedding couple, on the day of the ceremony.