Please complete and submit the following additional document requirements by **Friday, December 14, 2018.**

**REQUIRED Documents Checklist**

- **1st Quarter Report Card w/ attendance records**
  - Report cards may be uploaded to your TADS account. In TADS, please reference the “Required Documents” tab and upload document(s) to the appropriate admissions document requirement. You may also hand-deliver report cards to our Admissions staff during your child’s scheduled test/interview session, to the Admissions Office, or to the KS Resource Center nearest you.
  
  - Note: It is recommended that you provide an explanation (in writing) for excessive absences (6 or more) in a single school year. Please include your child’s name on the explanation and upload it to TADS with your child’s report card.

- **‘Ohana Supplemental Form**
  - The ‘Ohana Supplemental Form may be uploaded to your TADS account. In TADS, please reference the “Required Documents” tab and upload document(s) to the appropriate admissions document requirement. You may also hand-deliver your completed forms to our Admissions staff during your child’s scheduled test/interview session, to the Admissions Office, or to the KS Resource Center nearest you.

- **Teacher Reference Reports (2)**
  - Teacher Reference Reports should be given to two (2) teachers who instruct your child in the academic areas of English/Language Arts or Math. If your child has only one teacher for all core classes, you may give your second form to last year’s teacher (e.g. to the 5th grade teacher for 7th grade applicants).
  
  - Teacher Reference Reports must be mailed directly from your child’s teacher to our Admissions Office. Please provide your child’s teacher with a stamped envelope addressed to Kamehameha Schools’ Admissions Office.

- **Administrative Reference Report**
  - Administrative Reference Reports must be given to the Principal, Vice Principal or Counselor at your child’s current school.
  
  - Administrative Reference Reports must be mailed directly from your child’s administrator to our Admissions Office. Please provide your child’s administrator with a stamped envelope addressed to Kamehameha Schools’ Admissions Office.

**OPTIONAL Documents Checklist**

- **Extracurricular Reference Report**
  - Extracurricular Reference Reports should be given to an adult advisor of a non-academic activity in which your child participates. Adult advisors include: coaches, scout leaders, ministers, music and dance teachers, club advisors, etc.
  
  - You may submit more than one Extracurricular Reference Report if your child is in several different activities.
  
  - Extracurricular Reference Reports must be mailed directly from your child’s adult advisor to our Admissions Office. Please provide your child’s adult advisor with a stamped envelope addressed to Kamehameha Schools’ Admissions Office.

- **Letters of Recommendation**
  - Parents/legal guardians are discouraged from submitting more than two (2) letters of recommendation for their child. The most effective letters of recommendation are those from teachers, coaches, volunteer coordinators and other professionals who work with your child on a regular basis in some capacity. We recommend that you do not ask relatives (grandparents, aunts, uncles, etc.) to submit letters of recommendation on behalf of your child.
  
  - Letters of Recommendation must be mailed directly from the individual completing your child’s recommendation to our Admissions Office.

---

Forms identified with this symbol must be mailed directly to our Admissions Office from the adult you have asked to complete your child’s admissions application. Stamped envelopes should be addressed to:

Kamehameha Schools  
Admissions Office  
1887 Makuakāne Street | Honolulu, HI 96817-1887

Additional forms may be downloaded from TADS or the KS Admissions website (www.ksbe.edu/admissions). For more information, please call (808) 842-8800 or toll free 1–800–842–IMUA ext. 28800 (Neighbor island & Mainland Applicants) or you may email us at admissions@ksbe.edu. As a friendly reminder, the deadline to submit all additional document requirements to our Admissions Office is Friday, **December 14, 2018.**

Mahalo!
Beyond the "traditional" admissions criteria (grades, test scores, references, etc.) Kamehameha seeks students who will contribute in a positive way to the social and cultural life of the school. As part of Kamehameha's vision to perpetuate the Hawaiian values of Ke Ali‘i Pauahi, we also seek students and families who have demonstrated interest in Hawaiian cultural traditions. Accordingly, in the admissions process, we seek to learn about an applicant's and his/her family's community and cultural activities and interests. Mahalo!

Applicant's Name ______________________________  ___________________________________  ____  Grade Applying to: _____

Last                      First                           M.I.

Campus applying to:  K Kapālama  H Hawai‘i  M Maui

APPLICANT

Are you a member of any organizations and/or clubs? ________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
List any academic, leadership, athletic, musical, dramatic awards and/or recognitions you have received: __________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

`OHANA

Who is your mother's `ohana and where did she grow up? ________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
Who is your father's `ohana and where did he grow up? ________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
Tell us about this applicant's name(s) and any relevant background or mo'olelo: _______________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

BE SURE TO FILL IN THE REVERSE SIDE OF THIS FORM
List the cultural activities, pastimes or practices your `ohana participates in, if any:
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

Has the applicant (or other siblings) participated in any Hawaiian cultural focus programs (e.g. Explorations, Nā Pua No`eau, etc.)? If yes, please list the programs:
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

What church, civic or community organization(s)/club(s) is your `ohana affiliated with?
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

What traditions does your `ohana enjoy celebrating?
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

Additional comments:
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

Items submitted as part of the application process will not be returned.

Please upload the completed `Ohana Supplemental Form to your TADS account.
Confidential Teacher Reference Report | 1st through 12th Grades

Due: December 14, 2018 • www.ksbe.edu/admissions

KAMEHAMEHA SCHOOLS®

Parent/Legal Guardian: Please fill out this section and deliver this form to your child’s English/Language Arts or Math teacher. Include an addressed and stamped envelope to Kamehameha Admissions. The evaluator will mail these forms directly to the Admissions Office.

Applicant’s Name

________________________  ________________________________  ____
Last                  First                     M.I.

Preferred Name: __________________________

Campus applying to:  □ Kapālama  □ Hawai‘i  □ Maui
Applying for Grade:_____

Gender:  □ M     □ F
Birthdate: _____/_____/_____

Applicant’s Current School:

____________________________________________________________

To Parent/Legal Guardian: By submitting this evaluation form and in consideration of having this evaluation and your application considered by the member of the Hawai‘i Association of Independent Schools (HAIS), you hereby release this HAIS school, its employees and representatives, the evaluator and the evaluator’s employer from any and all claims and liability that may arise from the providing, obtaining or using of the form and the substance of the information provided by the evaluator. All information provided on the attached evaluation form will be held in strictest confidence and will not be shared with students, parents, or guardians. This evaluation will remain confidential and does not become part of the student’s permanent academic record.

Parent/Legal Guardian’s Signature  __________________________________________________________   Date _____/_____/_____

To The Evaluator: Your candid appraisal of this child will be of invaluable assistance in giving us a complete and fair evaluation of this applicant. We appreciate your cooperation; your evaluation will be held in strict confidence. Please complete both sides of this form.

What grade level(s) have you taught this child? (required) What subject(s) did you teach this child? (required)

<table>
<thead>
<tr>
<th>ACADEMIC SKILLS</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>No Basis for Judgment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to grasp new concepts</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Analytical ability</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Knowledge of basic skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Application of skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Academic Potential</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Creativity</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Abstract Thinking Skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Critical Thinking Skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Determination/Effort</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Intellectual Curiosity</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Motivation</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Oral Expression</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Organizational Skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Study Skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

Areas in which the applicant has the greatest strengths:

_________________________________________________________________________________________

_________________________________________________________________________________________

Areas in which the applicant has the greatest needs:

_________________________________________________________________________________________

_________________________________________________________________________________________

PLEASE CONTINUE ON BACK SIDE OF FORM.
WORK SKILLS

<table>
<thead>
<tr>
<th>Ability to work in a group</th>
<th>Consistently works well</th>
<th>Occasionally has trouble</th>
<th>Usually has difficulty</th>
<th>Has great difficulty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to work independently</td>
<td>Consistently works well</td>
<td>Needs help occasionally</td>
<td>Needs help frequently</td>
<td>Needs constant help</td>
</tr>
<tr>
<td>Attention span</td>
<td>Actively engaged</td>
<td>Attentive</td>
<td>Variable attention</td>
<td>Requires frequent redirection</td>
</tr>
<tr>
<td>Class participation</td>
<td>Joins readily</td>
<td>Contributes occasionally</td>
<td>Wants to dominate</td>
<td>Rarely contributes</td>
</tr>
<tr>
<td>Completes assignments on time</td>
<td>Consistently</td>
<td>Usually</td>
<td>Needs additional time</td>
<td>Has difficulty</td>
</tr>
<tr>
<td>Quality of work</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Poor</td>
</tr>
<tr>
<td>Follows directions</td>
<td>Easily and accurately</td>
<td>Usually</td>
<td>Needs much explanation</td>
<td>Rarely</td>
</tr>
<tr>
<td>Takes initiative</td>
<td>Consistently</td>
<td>Usually</td>
<td>Sometimes</td>
<td>Rarely</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SOCIAL SKILLS &amp; PERSONAL QUALITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attitude toward school</td>
</tr>
<tr>
<td>Citizenship</td>
</tr>
<tr>
<td>Concern for others</td>
</tr>
<tr>
<td>Emotional maturity</td>
</tr>
<tr>
<td>Integrity</td>
</tr>
<tr>
<td>Leadership potential</td>
</tr>
<tr>
<td>Relationships with peers</td>
</tr>
<tr>
<td>Reaction to criticism/setbacks</td>
</tr>
<tr>
<td>Relationships with adults</td>
</tr>
<tr>
<td>Responsibility</td>
</tr>
<tr>
<td>Self-confidence</td>
</tr>
<tr>
<td>Self-control</td>
</tr>
<tr>
<td>Sense of humor</td>
</tr>
<tr>
<td>Spirit of cooperation</td>
</tr>
<tr>
<td>Warmth of personality</td>
</tr>
</tbody>
</table>

Evaluator: Your completion of the following section to the extent you are able is greatly appreciated!

Please share any additional comments about the applicant’s personal characteristics and qualities:
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________

Describe the ways the applicant contributes to your school community (character, citizenship, leadership, athletic or artistic):
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________

Parent/Legal Guardian support/involvement (check all that apply):

☑ Cooperative ☐ Follows through with suggestions ☐ Follows school policies and rules

Please comment on degree and type of parental support/involvement:
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________

Thank you for your time and evaluation of this applicant. May we contact you if we have questions?

(_____) __________–_________________  __________________________________________
Phone                                                                                                    Email

Teacher's name required (please print or type)

X
Signature required

Confidential Teacher Reference Page 2 of 2
Adapted with permission from the Atlanta Area Association of Independent Schools (AAAIS) Copyright © 2014 All Rights Reserved

Due: December 14, 2018
Hawai‘i Association of Independent Schools (HAIS)
Confidential Teacher Reference Report  | 1st through 12th Grades
Due: December 14, 2018  •  www.ksbe.edu/admissions

KAMEHAMEHA SCHOOLS®

Parent/Legal Guardian: Please fill out this section and deliver this form to your child’s English/Language Arts or Math teacher. Include an addressed and stamped envelope to Kamehameha Admissions. The evaluator will mail these forms directly to the Admissions Office.

Applicant’s Name
Last                   First                   M.I.                       Preferred Name:

Campus applying to:  qKapālama  qHawai‘i  qMaui
Applying for Grade:

Gender:  q M  q F     Birthdate: _____/_____/_____

To Parent/Legal Guardian: By submitting this evaluation form and in consideration of having this evaluation and your application considered by the member of the Hawai‘i Association of Independent Schools (HAIS), you hereby release this HAIS school, its employees and representatives, the evaluator and the evaluator’s employer from any and all claims and liability that may arise from the providing, obtaining or using of the form and the substance of the information provided by the evaluator. All information provided on the attached evaluation form will be held in strictest confidence and will not be shared with students, parents, or guardians. This evaluation will remain confidential and does not become part of the student’s permanent academic record.

Parent/Legal Guardian’s Signature  __________________________________________________________   Date _____/_____/_____

To The Evaluator: Your candid appraisal of this child will be of invaluable assistance in giving us a complete and fair evaluation of this applicant. We appreciate your cooperation; your evaluation will be held in strict confidence. Please complete both sides of this form.

What grade level(s) have you taught this child? (required) What subject(s) did you teach this child? (required)

<table>
<thead>
<tr>
<th>ACADEMIC SKILLS</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>No Basis for Judgment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to grasp new concepts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analytical ability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knowledge of basic skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application of skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Potential</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Creativity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abstract Thinking Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Critical Thinking Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Determination/Effort</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intellectual Curiosity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oral Expression</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Organizational Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Areas in which the applicant has the greatest strengths:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Areas in which the applicant has the greatest needs:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

PLEASE CONTINUE ON BACK SIDE OF FORM.
WORK SKILLS

<table>
<thead>
<tr>
<th>Ability to work in a group</th>
<th>□ Consistently works well</th>
<th>□ Occasionally has trouble</th>
<th>□ Usually has difficulty</th>
<th>□ Has great difficulty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to work independently</td>
<td>□ Consistently works well</td>
<td>□ Needs help occasionally</td>
<td>□ Needs help frequently</td>
<td>□ Needs constant help</td>
</tr>
<tr>
<td>Attention span</td>
<td>□ Actively engaged</td>
<td>□ Attentive</td>
<td>□ Variable attention</td>
<td>□ Requires frequent redirection</td>
</tr>
<tr>
<td>Class participation</td>
<td>□ Joins readily</td>
<td>□ Contributes occasionally</td>
<td>□ Wants to dominate</td>
<td>□ Rarely contributes</td>
</tr>
<tr>
<td>Completes assignments on time</td>
<td>□ Consistently</td>
<td>□ Usually</td>
<td>□ Needs additional time</td>
<td>□ Has difficulty</td>
</tr>
<tr>
<td>Quality of work</td>
<td>□ Excellent</td>
<td>□ Good</td>
<td>□ Fair</td>
<td>□ Poor</td>
</tr>
<tr>
<td>Follows directions</td>
<td>□ Easily and accurately</td>
<td>□ Usually</td>
<td>□ Needs much explanation</td>
<td>□ Rarely</td>
</tr>
<tr>
<td>Takes initiative</td>
<td>□ Consistently</td>
<td>□ Usually</td>
<td>□ Sometimes</td>
<td>□ Rarely</td>
</tr>
</tbody>
</table>

SOCIAL SKILLS & PERSONAL QUALITIES

| Attitude toward school   | □ Excellent               | □ Good                    | □ Fair                 | □ Poor               |
| Citizenship             | □ Excellent               | □ Good                    | □ Fair                 | □ Poor               |
| Concern for others      | □ Very considerate        | □ Usually considerate     | □ Occasionally considerate | □ Rarely considerate |
| Emotional maturity      | □ Very mature             | □ Age appropriate         | □ Sometimes immature   | □ Very immature      |
| Integrity               | □ Highly trustworthy      | □ Usually trustworthy     | □ Occasionally trustworthy | □ Questionable       |
| Leadership potential    | □ Leader                  | □ Can follow or lead      | □ Leads on occasion    | □ Rarely leads       |
| Relationships with peers | □ Role model              | □ Healthy relationships   | □ Occasional problems  | □ Relates poorly     |
| Reaction to criticism/setbacks | □ Excellent            | □ Good                    | □ Fair                 | □ Poor               |
| Relationships with adults | □ Courteous              | □ Usually positive        | □ Occasional problems  | □ Shows little respect |
| Responsibility          | □ Very responsible        | □ Usually responsible     | □ Sometimes responsible | □ Rarely responsible |
| Self-confidence         | □ Healthy self-image      | □ Needs some support      | □ Seems over-confident | □ Poor self-image    |
| Self-control            | □ Excellent               | □ Good                    | □ Fair                 | □ Poor               |
| Sense of humor          | □ Highly developed        | □ Good                    | □ Fair                 | □ Poorly developed    |
| Spirit of cooperation   | □ Consistently cooperates | □ Usually cooperates      | □ Occasionally cooperates | □ Rarely cooperates |
| Warmth of personality   | □ Consistently friendly   | □ Usually friendly        | □ Occasionally friendly | □ Rarely friendly     |

Evaluator: Your completion of the following section to the extent you are able is greatly appreciated!

Please share any additional comments about the applicant’s personal characteristics and qualities:

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

Describe the ways the applicant contributes to your school community (character, citizenship, leadership, athletic or artistic):

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

Parent/Legal Guardian support/involvement (check all that apply):

□ Cooperative  □ Follows through with suggestions  □ Follows school policies and rules

Please comment on degree and type of parental support/involvement:

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

Thank you for your time and evaluation of this applicant. May we contact you if we have questions?

(_____) _______________________  ______________________
Phone Email

Teacher’s name **required** (please print or type)

**Signature** **required**

Confidential Teacher Reference Page 2 of 2

Adapted with permission from the Atlanta Area Association of Independent Schools (AAAIS) Copyright © 2014 All Rights Reserved
Parent/Legal Guardian: Please complete the top section of this form and submit to an administrator (principal, dean, counselor, etc.) at your child's school. Include an addressed and stamped envelope to Kamehameha Admissions. The evaluator will mail these forms directly to the Admissions Office.

Applicant’s Name

Last Name: __________________________  First Name: __________________________  M.I.: __________________________

Campus applying to:  □ Kapālama  □ Hawai`i  □ Maui

Applying for Grade: ______

Gender:  □ M  □ F  Birthdate: _____/_____/_____

Applicant's Current School: ________________________________________________________________

To Parent/Legal Guardian: By submitting this evaluation form and your application for consideration by the member of the Hawai`i Association of Independent Schools (HAIS), you hereby release the HAIS school, its employees and representatives, the evaluator and the evaluator’s employer from any and all claims and liability that may arise from information provided. All information provided on the attached evaluation form will be held in strictest confidence and will not be shared with students, parents, or guardians. This evaluation will remain confidential and does not become part of the student’s permanent academic record.

Date _____/_____/_____  Parent/Legal Guardian’s Signature  X

How long has the applicant been enrolled in your school?
____________________________________________________________________________________
____________________________________________________________________________________

How long and in what capacity have you known this applicant?
____________________________________________________________________________________
____________________________________________________________________________________

To your knowledge, has the applicant: (required)

1. Had any history of serious conduct problems? □ Yes  □ No

2. Ever been expelled or suspended? □ Yes  □ No

3. Had a history of illegal substance use or juvenile delinquency problems (e.g. bullying, fighting, theft, etc.)? □ Yes  □ No

4. Demonstrated any concerns related to academic or personal integrity? □ Yes  □ No

If yes to any of these questions, is this a recurring pattern of behavior? □ Yes  □ No

Please explain providing details and dates: ________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

To your knowledge, is the applicant’s school record a true indication of his/her academic ability, or have outside circumstances interfered with academic achievement? □ Yes  □ No  If no, please explain:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Describe the ways the applicant contributes to your school community (character, citizenship, leadership, athletic or artistic):
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Has the applicant been recognized for outstanding character, citizenship, leadership, athletic or artistic performance? □ Yes  □ Not to my knowledge

If yes, please explain:
____________________________________________________________________________________
____________________________________________________________________________________

Adapted with permission from the Atlanta Area Association of Independent Schools (AAAIS) Copyright © 2014 All Rights Reserved
**PERSONAL CHARACTERISTICS AND QUALITIES**

<table>
<thead>
<tr>
<th></th>
<th>Actively engaged</th>
<th>Attentive</th>
<th>Variable attention</th>
<th>Requires frequent redirection</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Attention span</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attitude toward school</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Poor</td>
<td></td>
</tr>
<tr>
<td>Citizenship</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Poor</td>
<td></td>
</tr>
<tr>
<td>Concern for others</td>
<td>Very considerate</td>
<td>Usually</td>
<td>Occasionally considerate</td>
<td>Rarely considerate</td>
<td></td>
</tr>
<tr>
<td>Displays appropriate conduct</td>
<td>Good conduct</td>
<td>Usually good conduct</td>
<td>Occasional misconduct</td>
<td>Poor conduct</td>
<td></td>
</tr>
<tr>
<td>Emotional maturity</td>
<td>Very mature</td>
<td>Age appropriate</td>
<td>Sometimes immature</td>
<td>Very immature</td>
<td></td>
</tr>
<tr>
<td>Integrity</td>
<td>Highly trustworthy</td>
<td>Usually</td>
<td>Occasionally trustworthy</td>
<td>Questionable</td>
<td></td>
</tr>
<tr>
<td>Leadership potential</td>
<td>Leader</td>
<td>Can follow or lead</td>
<td>Leads on occasion</td>
<td>Rarely leads</td>
<td></td>
</tr>
<tr>
<td>Peer relations</td>
<td>Role model</td>
<td>Healthy relationships</td>
<td>Occasional problems</td>
<td>Relates poorly</td>
<td></td>
</tr>
<tr>
<td>Reaction to criticism/set-backs</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Poor</td>
<td></td>
</tr>
<tr>
<td>Relationships with adults</td>
<td>Courteous</td>
<td>Usually positive</td>
<td>Occasional problems</td>
<td>Shows little respect</td>
<td></td>
</tr>
<tr>
<td>Responsibility</td>
<td>Very responsible</td>
<td>Usually responsible</td>
<td>Sometimes responsible</td>
<td>Rarely responsible</td>
<td></td>
</tr>
<tr>
<td>Self-confidence</td>
<td>Healthy self-image</td>
<td>Needs some support</td>
<td>Seems over-confident</td>
<td>Poor self-image</td>
<td></td>
</tr>
<tr>
<td>Sense of humor</td>
<td>Highly developed</td>
<td>Good</td>
<td>Fair</td>
<td>Poorly developed</td>
<td></td>
</tr>
<tr>
<td>Spirit of cooperation</td>
<td>Consistently cooperates</td>
<td>Usually cooperates</td>
<td>Occasionally cooperates</td>
<td>Rarely cooperates</td>
<td></td>
</tr>
<tr>
<td>Warmth of personality</td>
<td>Consistently friendly</td>
<td>Usually friendly</td>
<td>Occasionally friendly</td>
<td>Rarely friendly</td>
<td></td>
</tr>
</tbody>
</table>

Please share any additional comments about the applicant's personal characteristics and qualities:

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Are absences excessive? □ Yes □ No

Are tardies excessive? □ Yes □ No

If yes to either, please comment: ______________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Parent/Legal Guardian support/involvement (check all that apply):

□ Meets financial obligations (if applicable) □ Cooperative □ Follows through with suggestions □ Follows school policies and rules

Please describe parental support/involvement: ______________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Thank you for your time and evaluation of this applicant.

May we contact you if we have questions? (_______) __________–______________

Phone        Email

________

Please print or type name - required  

Please print or type title - required

___________________________________________________________  ________________

Signature required  Date  

Due: December 14, 2018

Adapted with permission from the Atlanta Area Association of Independent Schools (AAAIS) Copyright © 2014 All Rights Reserved
PARENTS/GUARDIANS:

• Please fill in the first section on the reverse side of this sheet and give this report to the adult advisor of your child’s extracurricular activity.

• Extracurricular activities can include any non-academic activities your child participates in, including: organized sports (team or individual), choral groups, band, orchestra, dramatics, dance lessons, speech team, JPO, girl/boy scouts, church youth groups, etc.

• If your child is involved in several activities, you may copy this form.

• Provide each advisor with a stamped envelope addressed to:

Kamehameha Schools
Admissions Office
1887 Makuakāne Street
Honolulu, HI 96817–1887

• The advisor must mail this completed form directly to Kamehameha Schools no later than December 14, 2018.

• Finally, please complete and sign the following statement of consent to the advisor:

“I HEREBY GIVE MY PERMISSION TO RELEASE THE INFORMATION INDICATED ON THE EXTRACURRICULAR REFERENCE REPORT REGARDING MY CHILD, ____________________________ (Full name of applicant), FOR THE PURPOSE OF ADMISSION TO KAMEHAMEHA SCHOOLS. I FURTHER UNDERSTAND THAT THE INFORMATION ON THE REPORT IS STRICTLY CONFIDENTIAL AND WILL NOT BE SHARED WITH ME.”

Signature of Parent/Guardian _________________ Date _______________

TO THE ADVISOR:

This student is applying for admission to Kamehameha Schools. Your professional evaluation of this child will be seriously considered as part of his/her application. Please complete the Extracurricular Reference Report on the other side and return it directly to Kamehameha Schools no later than December 14, 2018. The parent/guardian is aware that any information you submit will be held in strict confidence and they have been asked to provide you with a stamped, addressed envelope.
**EXTRACURRICULAR REFERENCE REPORT**

**PARENTS PLEASE COMPLETE THIS SECTION:**

Child's Name ___________________________ Child's ID# ___________________________ Grade: ___________________________ Boy/Girl (Circle one) __________

Name of Advisor (teacher / coach / minister / adult leader) who has worked with the applicant and will be completing this form:

Please provide an assessment of the applicant's personal qualities:

<table>
<thead>
<tr>
<th>Maturation</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to Accept Instruction</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to Accept Defeat</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teamwork</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leadership Potential</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Competitive Spirit</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide an assessment of the applicant's DEGREE OF TALENT in this activity. NOTE: It is expected that few students will receive a rating of "exceptional". Please do not "inflate" your rating. This rating is intended for the applicant who can (or already does) compete successfully in his area on a State or National level. If you give the applicant an "exceptional" rating in athletics or performing arts you must provide documentation.

<table>
<thead>
<tr>
<th>Degree of Talent</th>
<th>Exceptional</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Fair</th>
</tr>
</thead>
</table>

Signature **required** ___________________________ Date ___________________________

Print Name **required** ___________________________ Title **required** ___________________________ Daytime Phone # ___________________________

**ADVISORS PLEASE COMPLETE THIS SECTION:**

Please describe your program/activity: __________________________________________________________

Please describe the applicant's role/position in the program/activity: __________________________________________________________

How long have you worked with the applicant? □ 1-6 months □ 6-12 months □ 1-2 years □ 2-3 years □ 3-5 years □ 5+ years

List any honors/awards the applicant has received while participating in this program/activity (e.g., State or National ranking either as part of team or as an individual, ranking in musical, performing arts or visual arts competitions, etc.). Provide documentation, if available.

Please provide specific examples of the applicant's skill/ability in this activity (e.g., athletic stats, starring/solo performances, etc.).

Please provide an assessment of the applicant's DEGREE OF TALENT in this activity.