

Success Enhancement Guidelines

The Kamehameha Scholars program provides support and intervention for scholars who face the possibility of grade level retention, have been retained at least one grade level, or are at risk of being dismissed from the Kamehameha Scholars program.

Preventive Measures

Throughout the duration of the program, each scholar's status is classified using Kamehameha Scholars' Status Code. The status code provides an easy method for counselors, scholars and parents/legal guardians to track gains and deficiencies in a scholar's grades, attendance, program participation, submission of administrative documentation and merit scholarship assignments. The status code is used like a report card and helps the program to identify when to intervene and work with scholars on an action plan to address deficiencies that are coded YELLOW or RED in any of the categories listed in this section. A scholar may be released from the program if he or she fails to meet action plan(s) created to address YELLOW and/or RED status code categories and/or deficiencies.

Green – Excellent! Role Model	Yellow – At Risk! Improvement Needed	Red – Crisis! Scholarship in Jeopardy
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Classification Standards & Actions

Color	Standards	Actions
Green	Green in all areas	None
Yellow	No Reds	Recommended that Parent & Scholar initiate meeting with Kamehameha Scholars counselor for color status action plan.
Red	Red in at least one area	Mandatory parent & scholar meeting with Kamehameha Scholars Counselor for status action plan.

Mid Year & End Year High School Grades/Attendance

Color	Grades
Green	Minimum 2.8 GPA or Equivalent
Yellow	Minimum 2.0 - 2.7 GPA or Equivalent
Red	1.99 GPA or Below or Missing Report Card

Kamehameha Scholars Participation

Color	Attendance (e.g., Holomua Ohana, Workshop, & Advising)
Green	5 Events
Yellow	4 Events
Red	0 – 3 Events

Parent Engagement

Color	Attendance (e.g., Holomua Ohana, Advising, & Workshop Upon Request)
Green	2 or More Events
Yellow	1 Event
Red	0 Events

Kamehameha Scholars Merit Scholarship Assignments

Color	Completed Assignments (See Merit Scholarship Assignment Calendar)
Green	Completed Assignments by Early Deadline
Yellow	Completed Assignments by Final Deadline
Red	No Assignments by Final Deadline

Report Card Collection & Advising

The following preventive measures will take place throughout the school year to ensure grade level promotion is being achieved and to alert counselors if intervention measures need to occur.

REPORT CARD COLLECTION
First Semester
Last Semester

INTENTIONAL ADVISING 11 th – 12 th Grade
September-November
December-February
March-May

RESPONSIVE ADVISING 9 th – 10 th Grade
Appointments made at Workshops or after October Messaging Check-in
Appointments made at Workshops or after December/January Messaging Check-in
Appointments made at Workshops or after April Messaging Check-in

Action Plan Intervention Steps

If a scholar is coded red in any category, has been retained a grade level, is at risk of retention, or is experiencing academic difficulty it is the scholars responsibility to notify a Kamehameha Scholars Counselor within 2 weeks. The scholar may be required to complete the following action plan steps to remain in the program.

STEP 1	Meet with a Kamehameha Scholars counselor determine next steps.
STEP 2	Parent/Legal guardian may be requested to complete and sign a release of information form to give the Kamehameha School counselor access to school related information.
STEP 3	<p>Complete a Next Steps Action Plan*, which may include</p> <ol style="list-style-type: none"> 1. Identifying support network (e.g., parent, teacher, & coach). 2. Participation in academic recourse (e.g., summer school, on-line courses, & correspondence) if student has failed one or more courses. 3. Monitoring of regular school attendance. 4. Submission of monthly progress reports. 5. Regular check-ins with Kamehameha Scholars counselor. 6. Showing progress (e.g., grade improvement, credit recovery). <p>*The Action Plan must be signed by a parent or legal guardian.</p>

If a scholar fails to meet any of the action plan steps, the program may consider either of the following actions.

◆	Retain scholar within the Kamehameha Scholars program to the grade level equivalent to his or her high school with the possibility of forfeiting Merit Scholarship Award.
◆	Release scholar from the Kamehameha Scholars program with forfeiture of Merit Scholarship Award.